

# Quick Start Guide

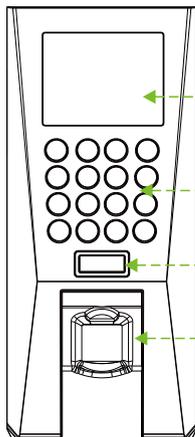
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**F18**

Version: 1.0

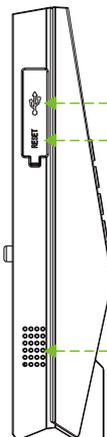
# 1 Overview

Front



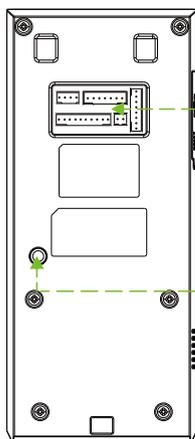
- ← 2.4 Inch TFT LCD
- ← Keypad & RF Card Read Area
- ← Door Bell & LED Indicator
- ← Fingerprint Sensor

Side



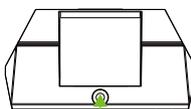
- ← USB Slot
- ← Reset Button
- ← Speaker

Back



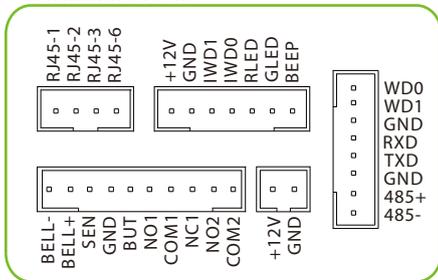
- ← Terminal Block
- ← Tamper Alarm Button

Bottom



Star-shaped screw hole for fixing device to the back plate

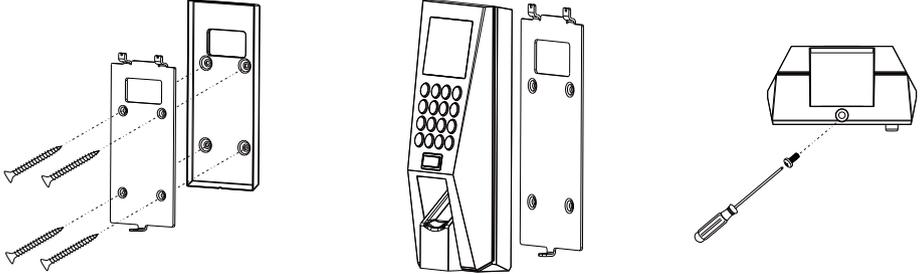
## Terminal Block:



## 2 Installation of Wall-mount

Before the installation, please connect the cables to the connectors.

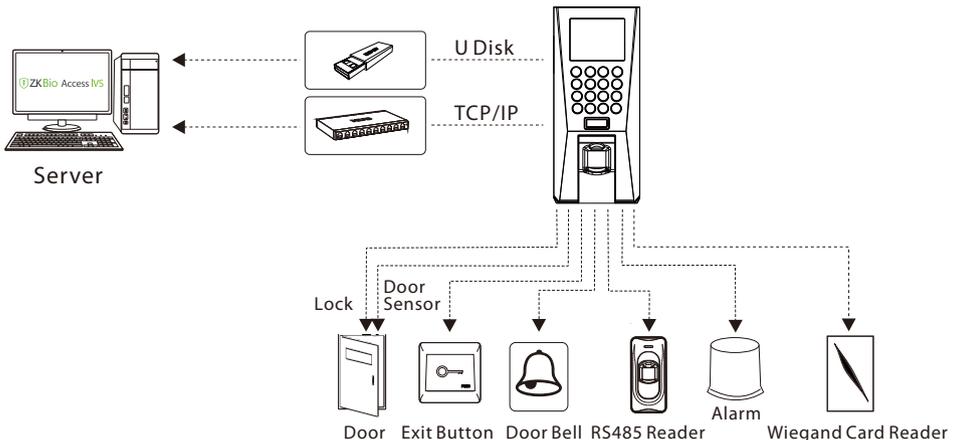
- 1) Fix back plate to the wall.
- 2) Mount the device on the back plate.
- 3) Secure the device and back plate.



## 3 Cautions

- 1) Power cable is connected after other wirings, and shut down the power firstly, when making some necessary checking.
- 2) We recommend that use the DC 12V/3A power supply.
- 3) Please read the terminals description carefully and wiring by rule strictly.
- 4) Please connect the GND before other wirings especially under the serious electrostatic environment.
- 5) Do not install the device in a place subject to direct sunlight, humidity or dust.

## 4 Wiring Diagram

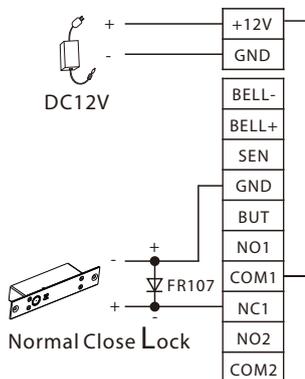


# 5 Lock Connection

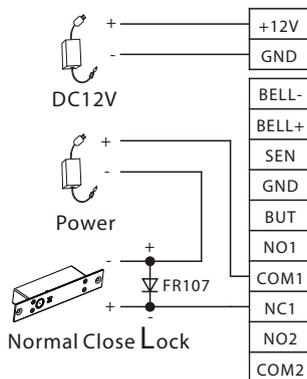
The system supports Normally Opened Lock and Normally Closed Lock.

The NO LOCK (normally opened at power on) is connected with 'NO1' and 'COM' terminals, and the NC LOCK (normally closed at power on) is connected with 'NC1' and 'COM' terminals. Take NC Lock as an example below:

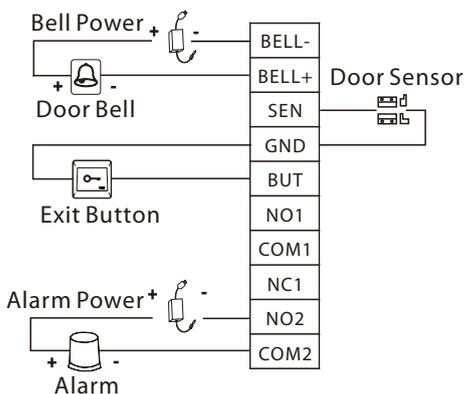
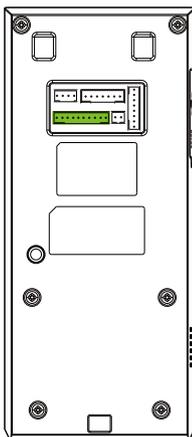
1) Device not sharing power with the lock



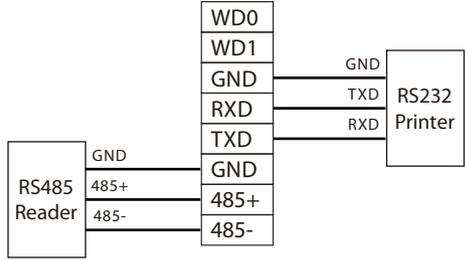
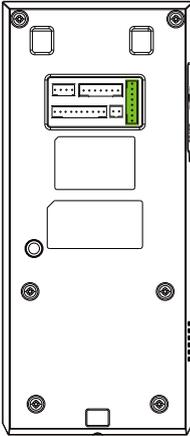
2) Device sharing power with the lock



# 6 Door Bell & Door Sensor & Exit Button & Alarm Connection

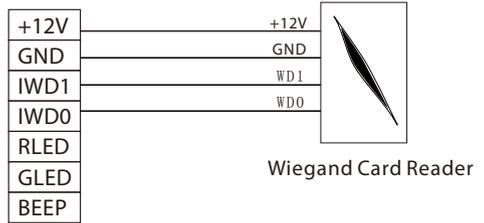
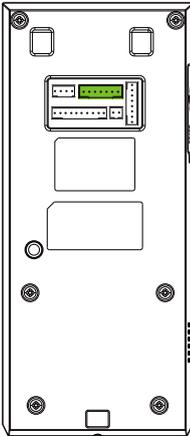


# 7 RS485 and RS232 Connection

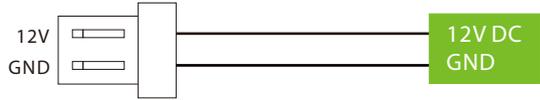
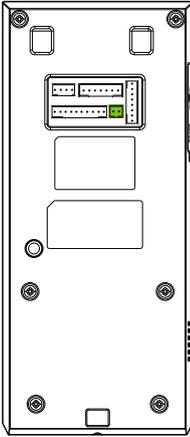


**Note:** RS232 for TA push firmware connect to the Printer.

# 8 Wiegand Reader Connection



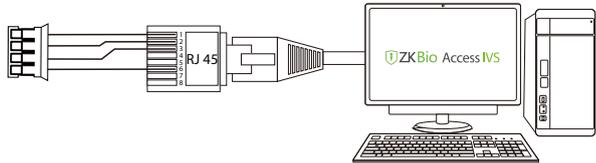
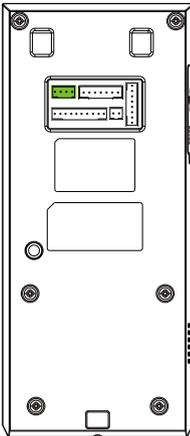
## 9 Power Connection



### Recommended power supply:

- 1)  $12V \pm 10\%$ , at least 500mA.
- 2) To share the power with other devices, use a power supply with higher current ratings.

## 10 Ethernet Connection



IP address: 192.168.1.130  
Subnet mask: 255.255.255.0

IP address: 192.168.1.210  
Subnet mask: 255.255.255.0

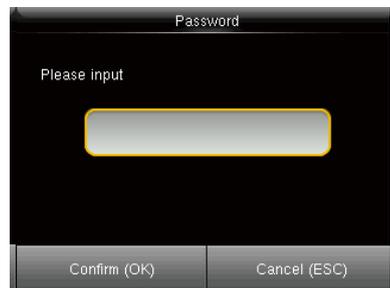
Press **M/OK** on the initial interface. Select **COMM.** and press **M/OK**. Then, select **Ethernet** on the **Comm.** Interface, press **M/OK** to set the IP address and gateway of the device.

**Note:** The IP address should be able to communicate with the ZKBioAccess IVS server, preferably in the same network segment with the server address.

# 11 User Registration

When there is no super administrator set in the device, press **M/OK** to enter the menu. After setting the super administrator, the system will request for the administrator's verification before entering the menu. For the security purpose, it is recommended to register a super administrator at the first time you use the device.

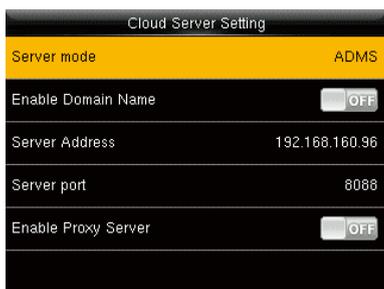
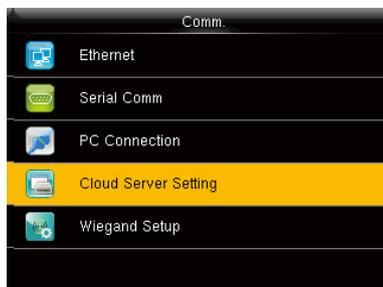
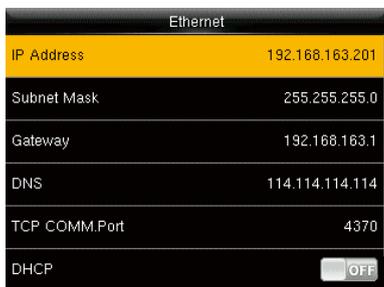
Select **User Mgt.** > **New User** and press **M/OK** to register a new user. Settings include entering user ID and name, registering fingerprint, password and card, setting user role.



# 12 Ethernet and Cloud Server Setting

Press **M/OK** on the initial interface. Select **COMM.** and press **M/OK**. Then, select **Ethernet** on the **Comm.** Interface, press **M/OK** to set the network of the device. If the TCP/IP communication of the device is successful, the icon  will be displayed in the upper right corner of the standby interface.

Press **M/OK** on the initial interface. Select **COMM.** and press **M/OK**. Then, select **Cloud Server Settings** on the **Comm.** Interface, press **M/OK** to set the cloud server address and server port. If the device communicates with the server successfully, the  icon will be displayed in the upper right corner of the standby interface.



# 13 Connect to ZKBioAccess IVS Software

## Device Side:

Set ethernet and cloud server parameters refer to chapter 12.

**Note:** The IP address should be able to communicate with the ZKBioAccess IVS server, preferably in the same network segment with the server address.

**Server address:** Set the IP address as of ZKBioAccess IVS server.

**Server port:** Set the server port as of ZKBioAccess IVS (The default is 8088).

## Software Side:

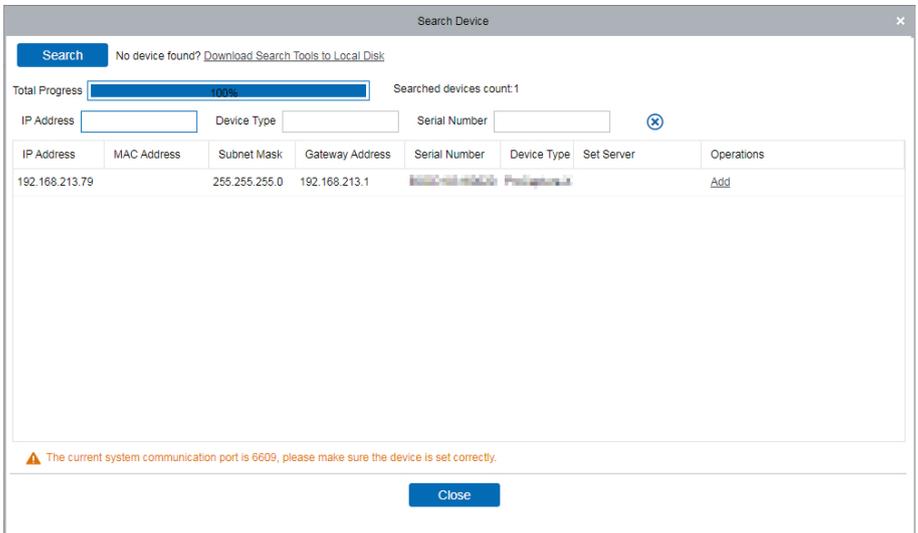
Login to ZKBioAccess IVS software, click **System** > **Communication** > **Communication Monitor** to set the ADMS service port, as shown in the figure below:



## Add Device on the Software

Add the device by searching. The process is as follows:

- 1) Click **Access Control** > **Device** > **Search Device** to open the Search interface in the software.
- 2) Click **Search**, and it will prompt "Searching.....".
- 3) After searching, the list and total number of access controllers will be displayed.



- 4) Click **Add** in operation column, a new window will pop-up. Select Icon type, Area, and Add to Level from each dropdown and click **OK** to add the device.

## Add Personnel on the Software

- 1) Click **Personnel > Person > New**.

The screenshot shows a 'New' personnel registration window. The top section contains the following fields:

Personnel ID*	2	Department*	Department Name
First Name		Last Name	
Gender	-----	Mobile Phone	
Certificate Type	ID	Certificate Number	
Birthday		Email	
Device Verification	*****	Card Number	
Password			
Biological Template	0 0 0 0 0 0 0 0		
Quantity			

There is a profile picture placeholder with the text "(Optimal Size 120\*140)" and "Browse" and "Capture" buttons.

The bottom section is titled "Personnel Detail" and includes the following fields:

Levels Settings	<a href="#">Add</a>	Superuser	No
<input checked="" type="checkbox"/> General	<a href="#">Select All</a>	Device Operation Role	Ordinary User
	<a href="#">Unselect All</a>	Disabled	<input type="checkbox"/>
		Set Valid Time	<input type="checkbox"/>

At the bottom are "Save and New", "OK", and "Cancel" buttons.

- 2) Fill in all the required fields and click **OK** to register a new user.
- 3) Click **Access > Device > Device Control > Synchronize All Data to Devices** to synchronize all the data to the device including the new users.

ZKTeco Industrial Park, No. 32, Industrial Road,  
Tangxia Town, Dongguan, China.

Phone : +86 769 - 82109991

Fax : +86 755 - 89602394

[www.zkteco.com](http://www.zkteco.com)

